

Community Service Network 7 Meeting
DHHS Offices, Biddeford
March 11, 2010

DRAFT Minutes

Members Present:

- | | | |
|--|---|---|
| <input type="checkbox"/> Common Connection Club (CSI)
<input checked="" type="checkbox"/> AIN – Don Burns
<input type="checkbox"/> Consumer Council
<input checked="" type="checkbox"/> Counseling Services Inc. – Jennifer Goodwin
<input type="checkbox"/> Creative Work Systems
<input type="checkbox"/> Goodall Hospital – Excused absence
<input type="checkbox"/> Harmony Center (CSI) | <input type="checkbox"/> Job Placement Svcs.
<input checked="" type="checkbox"/> MMC/ESN –Barb Murray
<input type="checkbox"/> NAMI-ME – Families
<input type="checkbox"/> Riverview Psychiatric Center
<input type="checkbox"/> Saco River Health Svcs.
<input type="checkbox"/> Shalom House – Excused
<input type="checkbox"/> Sweetser
<input checked="" type="checkbox"/> Southern Maine Medical Ctr. – Liza Little & Mary Jane Krebs | <input checked="" type="checkbox"/> Spring Harbor Hospital – Mary Jane Krebs
<input checked="" type="checkbox"/> Volunteers of America – Danielle Huntington
<input type="checkbox"/> YCCAP
<input checked="" type="checkbox"/> York County Shelters – Jennifer Ouellette
<input type="checkbox"/> York Hospital |
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Others Attending: None

Staff Present: DHHS/OAMHS – Don Chamberlain, Carlton Lewis; **Muskie School** – Scott Bernier

Agenda Item	Discussion
I. Welcome, Introductions, & Reminder to sign in	Carlton Lewis welcomed attendees.
II. Minutes - Review and approval of previous meeting minutes.	<p>The minutes of December 10, 2009, were reviewed and accepted with changes as noted below.</p> <ul style="list-style-type: none"> • Mary Jane Krebs was representing both SMMC & Spring Harbor Hospital. (Please credit SMMC as having a representative present.)
III. Continuity of Care Work Group	<p>Mary Jane Krebs reported that the workgroup is on hold. The group made recommendations at the last CSN meeting and was expecting a response back from CSN members before meeting again. Those present raised concerns about all seven CSNs tackling the same issues at the same time and how this could lead to different policies in the various CSNs and to confusion for some agencies that have offices in multiple CSNs. Don Chamberlain will review the recommendations. He reminded CSN members that they will need to decide whether or not to accept those recommendations.</p> <p>ACTION: Don Chamberlain will review the Continuity of Care Work Group recommendations made at the December CSN 7 Meeting.</p>

Agenda Item	Discussion
IV. Meeting/Activity Reports	<p data-bbox="919 164 1415 191">Consumer Council System of Maine</p> <p data-bbox="919 196 1514 224">No members were present to provide a report.</p> <p data-bbox="919 264 1329 292">Employment Service Network</p> <p data-bbox="919 297 1881 324">Barb stated ESN's goals for the new members present. She reported that:</p> <ul data-bbox="657 329 1976 703" style="list-style-type: none"> <li data-bbox="657 329 1976 394">• Disability Navigator positions in the Career Centers are being eliminated. She has been asked to develop a training for Career Center staff to help with the transition. <li data-bbox="657 399 1976 496">• ESN within CSN 6 & 7 meet together on the second Friday of the month. In addition, she continues to provide a monthly vocational rehabilitation group. It is the first Wednesday of the month, 10-11am at the Sherry Sabo Center. <li data-bbox="657 501 1976 703">• She currently has a 30 person case load, all from the host agency (CSI) and 41 individuals on the wait list for her services. Since the last CSN meeting, there have been four job placements, two of them full time. There have also been 2 educational placements and one volunteer placement. She has also placed the first registered apprenticeship in nursing placement within the state. She has contacted 157 employers in this quarter and has produced a synopsis for each business. If you need information on an employer, please contact her. <p data-bbox="919 776 1255 803">Crisis Quarterly Meeting</p> <p data-bbox="919 808 1268 836">Jennifer Goodwin reported:</p> <ul data-bbox="615 841 1961 971" style="list-style-type: none"> <li data-bbox="615 841 1961 971">• The crisis system is preparing for transition and is focusing on emergency room diversion and client service and the time it takes to get into an in-patient facility. There is some interest in having a single call center within the district that would track the these beds, combine the four crisis hotlines into one and combine this with the warm line and have peers available for help.
V. Other	<p data-bbox="919 1045 1136 1073">APS Healthcare</p> <p data-bbox="919 1078 1986 1208">Don Chamberlain reported that DHHS is in discussion with APS to change tracking of client assessments so that when an assessment is done by a provider, it won't need to be done again by a second provider. The request for this change was spurred by a discussion in CSN 3 (Kennebec/Somerset Counties).</p> <p data-bbox="919 1281 1056 1308">Wait Lists</p> <p data-bbox="919 1313 1976 1443">A request for a clarification of when someone should be on/off a wait list was made. Don C. provided examples to help clarify when someone should be on or off a wait list. Any provider should be able to pull-up the wait list at other agencies through APS Healthcare.</p> <p data-bbox="919 1484 1745 1511">ACTION: Don Chamberlain will email the wait list FAQs to Mary.</p>

Agenda Item	Discussion
	<p>CSN Attendance Members present raised concerns over continued absences. Carlton explained that some agencies were excused through a waiver process. Don Chamberlain explained that there is a process in each agencies contract for compliance enforcement with attendance at CSN meetings. He proposed that future CSN attendance waiver requests could be brought up at the CSN meeting for members to vote on. Members present liked this proposal.</p> <p>ACTION: Carlton will bring the list of CSN 7 agencies that are waived from attendance to the next meeting. ACTION: Carlton or Don Chamberlain will contact agencies that have not been attending meetings regularly.</p> <p>Monthly Statewide Call-in Meeting Don Chamberlain reminded everyone that the next statewide call-in meeting will be on Tuesday, March 16, 11am to noon. Call-in information was emailed this morning.</p>
VI. Public Comment	There was no public comment.
VII. Meeting Recap and Agenda for Next Meeting	<p>This CSN will next meet on June 10, 2010, 1-3pm at the Biddeford DHHS Office.</p> <p>ACTION ITEMS: ACTION: Don Chamberlain will review the Continuity of Care Work Group recommendations made at the December CSN 7 Meeting. ACTION: Don Chamberlain will email the wait list FAQs to Mary. ACTION: Carlton will bring the list of CSN 7 agencies that are waived from attendance to the next meeting. ACTION: Carlton or Don Chamberlain will contact agencies that have not been attending meetings regularly.</p>